



## **Pack Leader, Plus... Client Data Sheet**

**Name:** \_\_\_\_\_ **Date Today:** \_\_\_\_\_

**Address:** \_\_\_\_\_

**Zip:** \_\_\_\_\_ **Best Phone #:** \_\_\_\_\_

**Email:** \_\_\_\_\_ **Occupation:** \_\_\_\_\_

**Directions to home:**

\_\_\_\_\_  
\_\_\_\_\_

### **Emergency Contacts:**

**Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Do they have a key to home? Yes or No** **Phone #:** \_\_\_\_\_

**Name:** \_\_\_\_\_ **Relationship:** \_\_\_\_\_

**Do they have a key to home? Yes or No** **Phone #:** \_\_\_\_\_

**Enter home by way of:** \_\_\_\_\_

**Security/ Alarms: Yes or No** **Code:** \_\_\_\_\_ **Password:** \_\_\_\_\_

**Keypad location:** \_\_\_\_\_

**Key Location:** \_\_\_\_\_

**Mail/Newspaper is to be left on:** \_\_\_\_\_

**TV or Radio on? Yes or No** **On at:** \_\_\_\_\_ **am/pm** **Off at:** \_\_\_\_\_ **am/pm**

**Lights on: In house= Yes or No** **Front Porch= Yes or No** **Back Porch= Yes or No**

**Notes:** \_\_\_\_\_

**Location of: Water Shut Off=** \_\_\_\_\_

**Fuse Box=** \_\_\_\_\_

**Doors that remain UNLOCKED:** \_\_\_\_\_

### Key Options

1. 2 copies of keys provided to *Pack Leader, Plus...* for future services.  
1 key is keep with locked personal file, other is in pet care providers daily carrier.  
Clients Initials: \_\_\_\_\_
2. Left at premises: Where? \_\_\_\_\_ Clients Initials: \_\_\_\_\_  
Location returned to: Where? \_\_\_\_\_ Clients Initials: \_\_\_\_\_
  - If key is not provided to *Pack Leader, Plus...* for entry, the client will be required to be on the premises for services to be rendered. Or an authorized person of the client.
  - If *Pack Leader, Plus...* cannot gain access to home, due to the client forgetting to leave a key. The client will be contacted (phone or email) and then charged the full amount of the service, for that time of day, contracted for.